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Category	Product
Course	Discount Wizard
Version	1.0
Client	Generic
Software	2.12.100

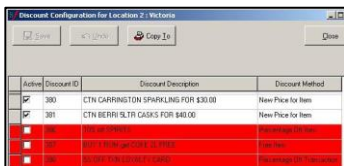
# Activate a Discount


HOS Discounts must be activated so that they're sent to stores in readiness for the start date of the discount.

Edited discounts don't need to be re-activated, unless you're changing the location they'll be active in.

## Hints and Tips

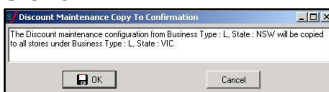
- ✓ Discounts with a  against them have previously been activated. Whether the discount is available to customers is determined by the start and end dates for the discount.
- ✓ If a discount is highlighted red, this means that it isn't **Active** in all the levels (stores) in the level selected in step 2.
  - This helps you identify if the discount should in fact have the same status in all the selected stores.
  - You're more likely to see red highlight at a higher location, as there's more stores considered.



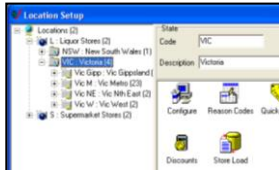

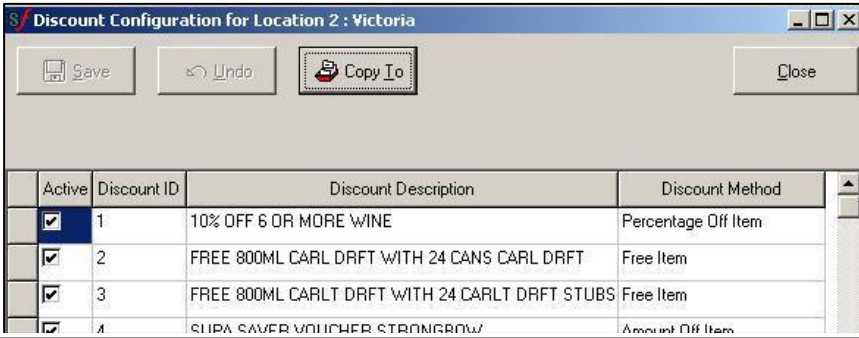


- ✓ Select  as a shortcut way to copy the **Active** status of one level to another location level.
  - Open the location to use as the copy base.
  - Click **Copy To**.
  - Select the location then click **Select**.



- Click **OK**



## Procedure to Activate a HOS Discount

1.	From the HOS <b>System</b> menu, select <b>Location Setup</b> .	
2.	Select the Location (store/s) that you want to activate the discount/s for. <i>*If the discount will be available in all stores, select the highest level in the hierarchy.*</i> <i>*In the adjacent screen example, the discounts will only be active in Victorian liquor stores.*</i>	
3.	Double-click the <b>Discounts</b> icon.	
4.	Click the <b>Active</b> check box/es for the discount/s that you want to activate.	
5.	Click  .	
6.	Click  .	
7.	<p><b>To send the discounts to stores:</b></p> <p>automatically      wait for the next scheduled run of HOS Scheduled Changes.</p> <p>immediately      refer to <a href="#">TECH-1e Manually Export Changes from HOS to a Store Fact Sheet</a>.</p> <p><i>*The discounts will be visible in Discount Wizard on the BOS, but will only be applied at POS when the start date arrives.*</i></p>	