

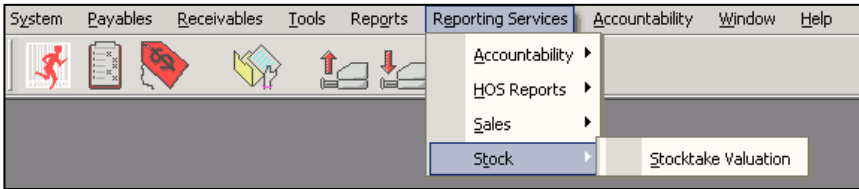
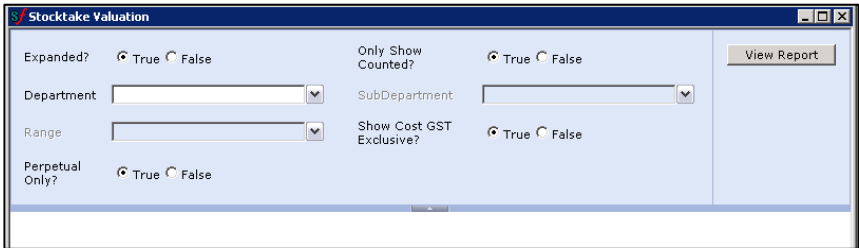
**REP -2a** Page| 1 of 1

# Stocktake Valuation Report

The Stocktake Valuation Report gives you the cost valuation of stock that has been counted in a stocktake.

**Hints and Tips**

- ✓ When running this report for the first time it may take a while to load.
- ✓ You are unable to choose a Sub Department until a Department has been selected.
- ✓ You are unable to choose a Range until a Sub Department has been selected.
- ✓ The Perpetual Stock flag is enabled for items which you are managing inventory.

1.	<p>In SUREfire BOS go to <b>Reporting Services &gt; Stock &gt; Stocktake Valuation</b></p> 																																	
2.	<p>When it loads it will look like this:</p> 																																	
3.	<p>Filter the report data</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Parameter</th> <th style="width: 30%;">Choice</th> <th style="width: 40%;">Result</th> </tr> </thead> <tbody> <tr> <td>Department</td> <td>Choose Department; if all Departments are required use the Select All option.</td> <td></td> </tr> <tr> <td>Sub Department</td> <td>Choose Sub Department; if all Sub Departments are required use the Select All option.</td> <td></td> </tr> <tr> <td>Range</td> <td>Choose Range; if all Ranges are required use the Select All option.</td> <td></td> </tr> <tr> <td rowspan="2">Expanded?</td> <td>True</td> <td>Will show all items.</td> </tr> <tr> <td>False</td> <td>Will show Department level summary.</td> </tr> <tr> <td rowspan="2">Perpetual Only?</td> <td>True</td> <td>Will only return stock items with the Perpetual Stock flag selected.</td> </tr> <tr> <td>False</td> <td>Will return all stock items regardless of the Perpetual Stock flag.</td> </tr> <tr> <td rowspan="2">Only Show Counted?</td> <td>True</td> <td>Will only return counted items.</td> </tr> <tr> <td>False</td> <td>Will return all items.</td> </tr> <tr> <td rowspan="2">Show Cost GST Exclusive?</td> <td>True</td> <td>Will display cost price exclusive of GST.</td> </tr> <tr> <td>False</td> <td>Will display cost price inclusive of GST.</td> </tr> </tbody> </table>	Parameter	Choice	Result	Department	Choose Department; if all Departments are required use the Select All option.		Sub Department	Choose Sub Department; if all Sub Departments are required use the Select All option.		Range	Choose Range; if all Ranges are required use the Select All option.		Expanded?	True	Will show all items.	False	Will show Department level summary.	Perpetual Only?	True	Will only return stock items with the Perpetual Stock flag selected.	False	Will return all stock items regardless of the Perpetual Stock flag.	Only Show Counted?	True	Will only return counted items.	False	Will return all items.	Show Cost GST Exclusive?	True	Will display cost price exclusive of GST.	False	Will display cost price inclusive of GST.	
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4.	<p>Click <b>View Report</b></p> 